

Minutes of Cabinet

20 June 2018

Present:

Councillor I.T.E. Harvey, Leader and Council Policy co-ordination
Councillor A.C. Harman, Deputy Leader and Communications
Councillor M.M. Attewell, Community Wellbeing
Councillor C. Barnard, Planning and Economic Development
Councillor J.R. Boughtflower, Corporate Management
Councillor M.P.C. Francis, Housing
Councillor N.J. Gething, Environment and Compliance
Councillor O. Rybinski, Customer Service, Estates and Transport
Councillor H.R.D. Williams, Finance

2488 Minutes

The minutes of the Cabinet meeting held on 25 April 2018 were agreed as a correct record.

2489 Disclosures of Interest

There were none.

2490 2017/18 Provisional Capital Outturn Report

Cabinet considered a report on the provisional capital outturn spend for 2017/18.

Resolved that Cabinet notes the contents of the report and approves the capital carry forward as stated in the report.

2491 2017/18 Provisional Revenue Outturn Report

Cabinet considered a report on the provisional revenue outturn for 2017/18.

Resolved that Cabinet notes the contents of the report and approves the revenue carry forward as stated.

2492 Replacement of Spelthorne Leisure Centre - Consultation 1

Cabinet considered a report on proposals to consult with the borough's residents, businesses and other stakeholders regarding the proposed site and suggested facilities for the new Spelthorne Leisure Centre.

An amended report was tabled at the meeting (as attached); the main changes being:

- A recommendation that the Leader, Councillor I.T.E. Harvey, as Chair of the Council's Leisure Centre Development Working Group, be authorised to consider the results of the consultation exercise and decide on the business case for any amendments to the proposals as a result of that.

- Inclusion of paragraph 4.4 regarding the preparation of an Equality Impact Assessment.

An amended map showing the proposed location and layout of the replacement leisure centre (Appendix 1) had been issued in a supplementary agenda in advance of the meeting.

Alternative options considered and rejected by Cabinet:

- To do nothing
- To propose an alternative approach

Resolved to:

1. Approve the proposals to consult with the borough's residents, businesses and other stakeholders on:
 - The proposed site, and
 - The draft facilities mix and additional options for consideration, for the new Spelthorne Leisure Centre.
2. Authorise the Leader, Councillor I.T.E. Harvey, as Chair of the Council's Leisure Centre Development Working Group, to consider the results of the consultation exercise and decide on the business case for any amendments to the proposals based on the consultation responses.

Reasons for decision: to ensure that stakeholders' views are taken into consideration before any detailed design work is undertaken on a new leisure centre.

2493 *Spelthorne Pay Supplement

Cabinet considered a report for a pay supplement of 0.5% to all posts on National Joint Council terms and conditions. The supplement was in addition to the 2% national pay award. There was also a recommendation that a total pay award of 2.5% be awarded to posts on Chief Officer (JNC) and Chief Executive (CX) terms and conditions, inclusive of any national pay award still to be agreed.

Alternative options considered and rejected by Cabinet:

- Not to award the pay supplement

Resolved to recommend to Council that the Spelthorne Pay Supplement is approved as follows:

1. The Spelthorne Pay Supplement is awarded at 0.5% to all posts on National Joint Council (NJC) terms and conditions, including Apprentice posts.
2. A total pay award of 2.5% is awarded to posts on Chief Officer (JNC) and Chief Executive (CX) terms and conditions. The award is inclusive of any National Pay Award yet to be agreed.

Reasons for recommendation: Cabinet recommended this proposal to Council to help attract and retain staff. It is comparative to other pay awards in the County.

2494 Consultation response on unauthorised development and encampments

Cabinet considered the letter sent to the Minister of State for Housing in response to HM Government's consultation on powers for dealing with unauthorised development and encampments.

Portfolio Holders had been consulted on the response before the draft was sent in time for the 15 June 2018 deadline.

Resolved to note the response sent to the Secretary of State in time for the 15 June 2018 deadline.

2495 Appointments to Outside Bodies and Working Groups

Cabinet considered a report on the proposed appointments of representatives to Outside Bodies and Working Groups for 2018/19.

Resolved that Cabinet appoints representatives to Outside Bodies and Working Groups for 2018/19 as shown in Appendix A to the report.

2496 Leader's announcements

The following are the latest service updates from various Council departments:

Graham Tattersall and Ann Trewren who ran a 'private members club' in Stanwell Moor in breach of planning laws were fined £2800 and £3500 respectively at a hearing at Kingston Crown Court on 15 June having pleaded guilty to planning offences. They were previously ordered to pay a confiscation figure of £45,000 at a sentencing hearing on 1 June, the judge having ruled that money made by the spa whilst committing a criminal offence amounted to proceeds of crime. They were also ordered to pay the Council's costs of £7747.87.

The Council has announced support for the introduction of a light railway scheme linking Staines to Heathrow. Light railways schemes have been successfully introduced in many countries around the world offering seamless and frequent connectivity. If given the go-ahead, the light railway scheme would run alongside the M25, using 'brownfield' land without encroaching on Staines Moor.

Shepperton Studios is seeking pre-application discussions with the Council's planning officers regarding proposals to develop and extend their site. The Studios will be undertaking public consultations.

Events to publicise the Issues and Options consultation on the new Local Plan have nearly concluded, with just two visits to residents' association meetings still to go (consultation ends on 25 June). The information events have been well attended, with many local people coming to talk to the team. The most frequently raised issues have been about how well the new Local Plan will address the provision of infrastructure, particularly congestion on the borough's roads and the lack of GPs.

Plans to build a new leisure centre in Staines-upon-Thames have been announced. Staines Park has been identified as a possible location for the new leisure centre and the first public consultation is planned to start in the next few weeks. The current centre will remain open while the new one is being built to ensure continuity of service.

The Council is calling on Heathrow to broaden the compensation scheme which will be applied if expansion at Heathrow goes ahead to include the whole of Stanwell Moor and large parts of Stanwell. Spelthorne has also issued a press release asking Heathrow and the Government to ensure Staines Moor is protected from the potential impacts of expansion at the airport.

An 87-year-old man who suffered a cardiac arrest while swimming at Sunbury Leisure Centre has paid tribute to the staff who saved his life. Jake Mole, the on-duty lifeguard, noticed Mr Pleece was in difficulty and performed CPR until the emergency services arrived. Mr Pleece returned to the Leisure Centre in May to thank Jake and the team for their swift actions.

A representative from the Housing team is visiting Staines Police station in July to give some advice and assistance to officers regarding housing and homeless queries.

The Spelthorne Business Plan Competition final was held on 24 May at BP's headquarters in Sunbury-on-Thames. Six finalists pitched in a Dragons' Den style final for a chance to win £3,500 and a year's package of business support. First place went to Louise and Levi Yearwood for their proposal to create 'The Rustic Bar Company', making unique furniture from recycled wood.

A survey is being undertaken to assess the parking in Ashford Town Centre and the surrounding roads. Set to take place in the next few weeks, the survey will look at the current pressure on car parking spaces and take into account commuter parking, needs arising from development in and around the town centre and the retail environment.

Recycling roadshows are being held outside Waterstones in Staines every Wednesday and Friday during June and July (10am to 2pm) to promote the weekly food waste, textiles and small electricals collection service.

The Communications team has started a project to refresh the Council's website, introducing a new design and improved navigation.

The Mayor hosted an event at the Lammas Park in Staines on Friday 25 May to celebrate the opening of a new refreshment kiosk and reopening of the spray ground.

2497 Urgent items

There were none.

2498 Exempt Business

Resolved to move the exclusion of the Press and Public for the following items in view of the likely disclosure of exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006.

2499 Exempt report - Decision on award of contract for the provision of Emergency Planning, Business Continuity and Counter Terrorism - Key Decision

Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Cabinet considered an exempt report on the joint tender procurement process with Runnymede Borough Council for Emergency Planning, Business Continuity and Counter-Terrorism.

Alternative options considered and rejected:

- To allow the existing contract to roll over without tendering

Resolved to approve delegation of authority for the award of the Emergency Planning, Business Continuity and Counter-Terrorism contract to the Deputy Chief Executive (Lee O'Neil) in consultation with the appropriate portfolio holder.

Reasons for decision: The tender process closes late July 2018, after the next Cabinet meeting. The existing contract is expiring at the end of August 2018 and the new contract is expected to commence on 1 September 2018, therefore a decision is required before the following Cabinet meeting on 26 September 2018.

2500 Exempt report - Thameside House Construction Advisors and Design Team- Key Decision

Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Cabinet considered an exempt report seeking their recommendation to Council for an expenditure budget for 2018/19 to 2019/20 for the provision of a design team for the redevelopment of Thameside House, and delegated

authority to be given to the Group Head of Regeneration and Growth in consultation with the portfolio holder to appoint the advisors and design team.

Alternative options considered and rejected:

To withhold approval resulting in the property remaining empty

Resolved:

1. To recommend to Council that the capital expenditure budget for 2018/19 to 2019/20, as set out in the report, be approved.
2. To authorise the Head of Corporate Governance to enter into any legal documentation necessary to implement the redevelopment project and
3. To delegate the appointment of the advisors and design team to the Group Head of Regeneration and Growth in consultation with the Portfolio Holder.

Reasons for recommendation:

- Redevelopment of existing offices on site to residential would regenerate a site which was becoming an eyesore for the town.
- The ongoing revenue stream (once the works have been completed) will assist in the future long financial stability of the Council.

2501 Exempt report - Heathrow Consultation - Potential Resourcing Requirements

Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Cabinet considered a report on potential resourcing requirements for the Council as a result of the Heathrow expansion process.

Alternative options considered and rejected:

- Use existing resources
- Do nothing

Resolved to:

1. note and agree the level of resource required over the next six years in order to fully engage in the Heathrow expansion process; and
2. secure an agreement from Heathrow Airport Limited that they will pay for all these costs.

Reasons for recommendation: The expansion of Heathrow will fundamentally change the borough. The Council needs to protect the quality of life of its residents and requires resources to do this. The work is only required as a result of the expansion plans of Heathrow Airport Limited and costs should be met by them.

NOTES:-

- (1) ***Members of the Overview and Scrutiny Committee are reminded that under Overview and Scrutiny Procedure Rule 16, the “call-in” procedure shall not apply to recommendations the Cabinet makes***

to the Council. The matters on which recommendations have been made to the Council, if any, are identified with an asterisk [*] in the above Minutes.

- (2) Members of the Overview and Scrutiny Committee are entitled to call in decisions taken by the Cabinet for scrutiny before they are implemented, other than any recommendations covered under (1) above.**
- (3) Within five working days of the date on which a decision of the Cabinet or a Cabinet Member is published, not less than three members [one of whom must be the Chairman] of the Overview and Scrutiny Committee are able to "call in" a decision;**
- (4) To avoid delay in considering an item "called in", an extraordinary meeting of the Overview and Scrutiny Committee will be convened within seven days of a "call in" being received if an ordinary meeting is not scheduled in that period;**
- (5) When calling in a Cabinet decision for review the members doing so should in their notice of "call in":-**
 - Outline their reasons for requiring a review;**
 - Indicate any further information they consider the Overview and Scrutiny Committee needs to have before it in order to conduct a review in addition to the written report made by officers to the Cabinet;**
 - Indicate whether, where the decision was taken collectively by the Cabinet, they wish the Leader or his nominee (who should normally be the Cabinet Member) or where the decision was taken by a Cabinet Member, the member of the Cabinet making the decision, to attend the committee meeting; and**
 - Indicate whether the officer making the report to the Cabinet or the Cabinet Member taking the decision or his/her representative should attend the meeting.**
- (6) The deadline of five working days for "call in" by Members of the Overview and Scrutiny Committee in relation to the above decisions by the Cabinet is the close of business on 28 June 2018.**